

## Supported Scaffold Inspection Checklist

(The form must be completed by a Competent Person)

Job Name/Location: \_\_\_\_\_

Name of Competent Person: \_\_\_\_\_

|    | Safety Requirements  | Yes | No | N/A |
|----|--|-----|----|-----|
| 1  | Was the scaffold erected under the direction of the competent person?  |     |    |     |
| 2  | Is the scaffold erected on firm and stable footing?  |     |    |     |
| 3  | Is the scaffold secure and stable?   |     |    |     |
| 4  | Are all component pieces such as locking pins, framing, bracing in place? (Make sure pieces are not missing, loose, or damaged.)                 |     |    |     |
| 5  | Is the lumber for scaffold planks of scaffold grade and free of cracks, splits, and damage?  |     |    |     |
| 6  | Has safe access been provided (such as a ladder, ramp, or stairway) for employees to get on and off the scaffold? (No climbing of cross braces.) |     |    |     |
| 7  | Has the scaffold been constructed and loaded in accordance with the 4 to 1 base height ratio?  |     |    |     |
| 8  | Is the scaffold plumb, square, and level?  |     |    |     |
| 9  | Is the scaffold able to hold four times its maximum intended load?   |     |    |     |
| 10 | Are all open sides of the scaffold protected?  |     |    |     |
| 11 | Are guardrails or a means of fall protection in place above 10 feet? (Guardrail system must include top rail, mid rail, and toe board).          |     |    |     |
| 12 | Are guardrails installed at a height between 36" and 45"?  |     |    |     |
| 13 | Are toe boards at least 3 ½ inches high?   |     |    |     |
| 14 | Is the front of the working platform within 14 inches of the work face?  |     |    |     |
| 15 | Is the working platform fully planked or decked from front to back and side to side with no gaps greater than 1 inch?                            |     |    |     |
| 16 | Is the working platform at least 18 inches wide?   |     |    |     |
| 17 | Is the working platform free of debris and slip/trip/fall hazards?   |     |    |     |

|    |   |  |  |  |
|----|---|--|--|--|
| 18 | Do scaffold planks extend at least 6 inches over scaffold supports?   |  |  |  |
| 19 | Are all abutted scaffold planks resting on separate supports?   |  |  |  |
| 20 | Is diagonal cross-bracing in place to support scaffold?   |  |  |  |
| 21 | Does the scaffold meet electrical safe clearance requirements?  |  |  |  |
| 22 | Is there a severe weather policy in place, i.e. during high winds, rain, snow, etc.?  |  |  |  |
| 23 | Are employees working below or around the scaffold protected from falling objects?  |  |  |  |
| 24 | Have all employees who erect, disassemble, move, operate, or maintain scaffolding undergone training by a competent person? |  |  |  |

**Competent Person Signature:** \_\_\_\_\_

**Competent Person Job Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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