

Worksite Inspection Form

Are the following conditions present at the worksite?	Yes	No	N/A	Source
1. Fumes or Vapors				
2. Dust				
3. Excessive heat or cold				
4. Heights				
5. Noise or vibration				
6. Underground work				
7. Sufficient lighting				
Housekeeping	Yes	No	N/A	Comments
8. Are aisles clearly marked and unobstructed?				
9. Are workstations cluttered or crowded?				
10. Are materials store in identified areas?				
11. Is there paper, plastic wrap, parts, or any other object that could cause slips/falls on the floor?				
12. Are the floors free of spills or liquids?				
Machines	Yes	No	N/A	Comments
13. Does equipment have proper guarding? (Look for pinch points, exposed rotating, moving parts, etc)				
14. Are emergency stop buttons readily accessible to the operator?				
15. Are machine operators trained in proper use methods?				
16. Are training methods documented?				
Which Personal Protective Equipment pieces are required?	Yes	No	N/A	Comments
17. Safety glasses/goggles				
18. Face shields				
19. Earplugs/earmuffs				
20. Hard hats				
21. Gloves				
22. Steel toes shoes/boots				
23. Protective clothing				
24. Is equipment use enforced?				

Lifting	Yes	No	N/A	Comments
25. Is proper lifting technique training provided?				
26. Is the average weight an employee lifts greater than 35 pounds? If yes, training should be provided to ensure lifting is done properly.				
Repetitive Motions	Yes	No	N/A	Comments
27. Are job assignments repetitive? (ex: same work cycle repeated every 30 seconds)				
28. What body parts are impacted?				
29. Are job assignments rotated?				
Lift Trucks	Yes	No	N/A	Comments
30. Is there adequate aisle space for fork truck traffic?				
31. Do fork trucks have warning alarms and lights?				
32. Are drivers trained and certified?				
Chemicals	Yes	No	N/A	Comments
33. Will employees be using chemicals?				
34. Is there a hazardous chemical communications program? This should include SDSs, documented review with employees, proper labeling, proper storage, etc.				
Noise	Yes	No	N/A	Comments
35. Has a noise survey been done?				
36. Are employees in work areas with noise levels consistently over 85 DBA?				
37. Are employees tested at orientation (to establish a baseline) and annually thereafter?				
General	Yes	No	N/A	Comments
38. Is first aid available?				
39. Are exits clearly marked?				
40. Are internal shelters identified?				
41. Will employees be attending regular safety meetings?				

KEMI does not assume liability for the content of information contained herein. Safety and health remain your responsibility. This information is to be used for informational purposes only and not intended to be exhaustive or a substitute for proper training, supervision or manufacturers' instructions/recommendations. KEMI, by publication of this information, does not assume liability for damage or injury arising from reliance upon it. Compliance with this information is not a guarantee or warranty that you will be in conformity with any laws or regulations nor does it ensure the absolute safety of any person, place or object, including, but not limited to, you, your occupation, employees, customers or place of business.